

GOLDEN SENIORS SOCIETY EXECUTIVE MEETING – Minutes

In Person

Meeting Date: May 25, 2022, **Time:** 10:01 am

Attendance: Jim, Mickey, Steve, Anne, Margaret, Leslie

Regrets: Ruth, Doreen

Chair: Mickey

Secretary: Margaret

Delegates Guests: Jordon - ToG

Agenda: ***Motion*** to approve the Agenda of May 25, 2022

1st Steve 2nd – Jim - Carried

Minutes: ***Motion*** to approve the Minutes of April 27, 2022

1st Jim 2nd Anne – Carried

OLD BUSINESS:

CORRESPONDENCE: Letter from Sgt Wilson – they will not be coming to Canada in 2022

COMMITTEE REPORTS

1. **Financial Report** – Report Attached

Motion to file for review *1st Steve 2nd Leslie ~ Carried*

2. **Newsletter Report** – Report Attached

3. **Grant Committee**

- **Program Coordinator Grant** – Status successful Program Coordinator in August to start in September.

- **Community Development Project** – Side door handicap accessible - June 1, deadline to submit

4. **Janitorial & Maintenance** – Report Attached

5. **Events** – May Report

June – Events

Coffee Morning – Jim will coordinate

Soup Day – needs coordinator

Upcoming Events June 17 is World Elder Abuse Day. Mickey is doing a supper and will be inviting the GRSS members to a free dinner.

- Cancelled

6. **AGM**

6.1 AGM Date is tentatively set for Friday, June 10 at 1pm

OUTSTANDING ACTIONS

1. COTR – Thank you for the paving, will be completed once it has been completed.

2. Have the floors buffed this will be done in the spring.
3. Fee schedules and classification for Activity Groups and other associations/organizations.
Rental Report – Town of Golden rates
Action: Further discussion is required for our rental fees.
Action: Leave discussion for the Strategic Plan Sessions
4. Membership:
Perks for Membership versus non members
Action: This will be discussions for the Strategic Planning Sessions.
5. **Action:** Committee to write the Job Description and posting for Program Coordinator position, Ruth and Mickey to do
6. **Action:** To have the thermostat programed to 21 degrees in the future instead of 23. Leslie will ask someone to look at the programable thermostat.

New Business

1. **GRSS Records:** Where are all the Golden and Region Senior Society's records kept? How are they backed up?
Meeting Minutes, Bylaws and Policies, bookkeeping, Financial Statements, Membership Records, rentals forms, etc
Action: Past records have been moved into old filing cabinet. Jim. Leslie, Anne, Margaret will sort old records
2. **Security – Exterior Cameras** – Jim to address.
3. **Policy & Procedures** – Ruth plans to work on revising these in June.
4. **Bank Account Reconciliation** – Who reconciles the bank account each month? Is it reconciled by someone not authorized to deposit or withdraw from the account as per best accounting practices?
Action: - Need someone to review cheque book.

Guest: Jordan Petrovics from Town of Golden

- Balance between rates and rentals
- 25% of budget is rentals
- Affordable & accessible
- Charge for all programs – Walk in fees can be low
- Who gets first crack at cheapest rates
 - 1/ own programming
 - 2/youth school
 - 3/adult groups
 - 4/ out of town

Not cut and dried – depends

Adjournment: 11:55

Next Meeting: June 29, 2022, in person