

# **GOLDEN SENIORS SOCIETY EXECUTIVE MEETING – MINUTES**

## **Zoom Meeting**

**Date:** Sept 29, 2021,

**Time:** 10:00 am

**Attendance:** Jim, Leslie, Mickey, Steve, Doreen, Margaret, Anne, Ruth

**Regrets:**

**Chair:** Mickey

**Secretary:** Ruth

**Delegates** – None

**Guest:** None

**Agenda:** **Motion** to approve the Agenda of Sept 29, 2021 as presented.

1<sup>st</sup> Steve 2<sup>nd</sup> Jim - Carried

**Minutes:** **Motion** to approve the Minutes of June 30, 2021

1<sup>st</sup> Jim 2<sup>nd</sup> Steve – Carried

## **OLD BUSINESS:**

**CORRESPONDENCE:** None

## **COMMITTEE REPORTS**

### 1. **Financial Report** – Report Attached

**Motion** to file for review 1<sup>st</sup> Anne 2<sup>d</sup> Steve ~ Carried

**Mickey** - Who has signing authority for finances (bank, insurance policies)? Does this not change upon election of new Board members? Jim, Ruth, Susan

**Motion** to remove Susan H from signing authority and add Mickie B added

1<sup>st</sup> Jim 2<sup>nd</sup> Leslie ~ Carried

**Motion** to destroy all financial records keeping the last 6 years 1<sup>st</sup> Ruth 2<sup>nd</sup> Steve – Carried

### 2. **Grant Committee**

- **Website Grant:**

**Update:** Website work will begin Oct 15, I need writers for the content.

- **Handicap Access Grant –**

**Update:** Received notification we did not receive the grant

- **CSRD Grant Application \$5000.00**

***Action:***

Costs high. Entire amount going to seniors' society is not fair. Concern that the Seniors should not apply for a grant if possibly restricting other groups from receiving. Providing travel vouchers. Could money not be better spent. Grant to only include touchless taps. Can go ahead as long as our contribution is not over a \$1000

MOTION: Reduce grant application to include only touchless taps and the contribution by Sr. centre under \$1000. Moved by Lynne, 2<sup>nd</sup>. Leslie. Past

3. **Janitorial & Maintenance** – Report Attached

Sewer Odor issue will be looked into today from the Town of Golden

4. **Newsletter Report** – Deadline is the 15<sup>th</sup> of the month for contributions

Since January 2021 the Newsletter Committee has logged over 180 hours up to August 2021. We are still producing an informative newsletter which is supported by the number of emails received with positive comments.

In the August 2020 issue we addressed the issue of obituaries being placed in the newsletter. At that time, the newsletter team decided to only allow obituaries to be printed in the issue if they were okayed by family members and were limited to 100 words or less. At this time, speaking as chairperson of the newsletter, I am wondering if this should be addressed by the board and or added into our policies and procedures.

Respectfully submitted Leslie Parent Chair, Newsletter Committee

***Motion to print obituaries in the newsletter that are authorized by a direct family member.***  
*1<sup>st</sup> Anne 2<sup>nd</sup> Margaret – Carried*

5. **Events** – *Coffee Mornings*

*Four people in attendance in September. Will have guest speaker in the October Coffee Morning*

**Action** - *Leslie will do Oct 20, Nov 17*

**Action** - *Ruth to ask Lynne if she will run a soup day in November*

**Update** - *Mickey is doing a hot dinner in Dec/Jan, if we know of someone who would be a good recipient, please let her know.*

6. **Bylaw Committee** –

The By-law Committee has been quite busy racking up the hours in the past few months. We have spent our time finishing and fine tuning the by-laws. We have retained a lawyer who has been a significant asset in answering our many questions. Mr. Beal from the law firm of Ewan and McKenzie, has read over our effort and has met with the committee led by Zoom to discuss the necessary changes he proposed.

He was quite pleased by the efforts of the committee and has agreed to read any input from the membership and meet with the membership on October 20th to answer the membership questions forwarded to us.

**Leslie** - Request for a special meeting of the membership on October 20th to ratify the proposed by-laws.

**Motion** to call a Special General Meeting on Oct 20, 1pm to ratify the proposed bylaws.  
1<sup>st</sup> Leslie 2<sup>nd</sup> – Margaret - Carried

The following schedule is to facilitate the ratification of the proposed by-laws.

- 1 The proposed by-laws will be sent to the membership via email and post on Monday September 20th.
2. Any questions, comments, concerns are to be directed to the Golden and Region Senior Centre by no later than October 4th. Members who receive the by-laws by email, please return your comments by email. Members who receive the by-laws by post can return their comments through the mail or drop them off at the centre.
3. The memberships comments will be forwarded to Mr. Beal at Ewan and McKenzie to address.
4. A special meeting, if approved, will be conducted on October 20th with Mr. Beal in attendance, to take the by-laws to the next step.
- 5, The Policy and Procedure manual should be completed in another meeting or two.

Respectfully submitted Leslie Parent Chair, By-laws Committee

### **Mickey Questions on the Bylaws**

6.1/ Constitution, By-laws and Policies & Procedures review. Has it been completed? If not we need to assign a completion date as the governance of the society hinges on its completion and need for approval by the general membership.

6.2/ Clarification of role of President as Ex-Officio on all committees per part 7, 41., Section (2) of the BC Societies Act which states "The president shall be, ex officio, a e be restrictions, and if so, what should they be?"

6.3/ Clarification on who can inspect the society's official records (including the register of members). Are restrictions in the by-laws as they stand? Should there be?

6.4/Are all bylaws being signed by the President and the Secretary?

6.5/Name of lawyer who is providing advice on Society Act requirements? Is there a charge for this advice?

### **Back Room cleanout and sell / give away unused equipment.**

1. **Action:** Sell sterilizer, old cupboard, printer and put what we receive to office furniture

1<sup>st</sup> Jim 2<sup>nd</sup> Leslie – Carried

**Action** Ruth to call Larry to dispose of the sterilizer

## 2. Office Furniture

The office is “under construction” We found a desk for free and it is in place at the office, there is a storage cabinet on order.

## New Business

1. Strategic Planning  
Assessment completed, waiting on the facilitator’s recommendation.
2. Lease: Expires October 31, 2021- Jim  
No changes to lease and has gone to council

**Mickey** - Renewal of lease with Town of Golden for 5 year term – should there not have been discussion with the board before renewal? Who has, or should have signing authority on the renewal?

3. Care givers support group.

### **3.1 Mickey –**

Charge for use of Centre by the Seniors Caregivers Support Group who meet 12-1:00 second Wednesday of the month.

Conflict of interest on Mickey’s involvement and payment she receive.

***Motion*** to not charge the caregivers support group for rental for this meeting.  
*1<sup>st</sup> Margaret 2<sup>nd</sup> Leslie – Carried*

- 3.2 Charge for use of Centre by a volunteer group seeking to improve mental health services in Golden – including seniors needs which were significant during the pandemic.

**Action:** Mickey will ask them to send a delegation to the Board

4. **Leslie** - Discussion - Clear direction to the opening of the centre for user groups.
5. **Margaret** - Conflict of interest, Grant application - Conflict of interest should be declared by Board members during discussion on grant applications.
6. **Jim** - Board Governance workshop  
Tuesday, November 2 – 1 - 4 pm - Zoom

**Adjournment:** 11:50

**Next Meeting:** October 27, 2021